LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY
MIKE STRAIN DVM, COMMISSIONER
Horticulture Commission, P.O. Box 91081, Baton Rouge, LA 70821-9081, (225) 952-8100, FAX (225) 925-3760

APPLICATION FOR EXAMINATION(S)

MAKE YOUR NUMBERS & LETTERS EXACTLY LIKE THESE EXAMPLES. USE CAPITAL LETTERS ONLY.
1 2 3 4 5 6 7 8 9 0 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

NAME ☐ Mr. ☐ Ms. ☐ Mrs.
FIRST
MIDDLE
LAST
SUFFIX

PHONE
BUSINESS PHONE

DATE OF BIRTH *

Social Security No.

* All applicants for licensure or permitting under the provisions of L.R.S. 3:3801 et seq., must have attained their eighteenth (18th) birthday.

MAILING ADDRESS
CITY STATE ZIP CODE

BUSINESS NAME
BUSINESS ADDRESS
CITY STATE ZIP CODE
PARISH

☐ PLEASE CHECK IF RE-TAKE

NOTE: A $50.00 fee for each exam must accompany this form. You have 90 days from time of application in which to take exam or your exam fee will be forfeited. Make check or money order payable to Louisiana Horticulture Commission.

☐ LANDSCAPE HORTICULTURIST
☐ LANDSCAPE IRRIGATION CONTRACTOR
☐ WHOLESALE FLORISTRY
☐ ARBORIST
☐ UTILITY ARBORIST
☐ RETAIL FLORIST

SIGNATURE DATE

Please check the office at which you want to take the examination:

☐ BATON ROUGE
☐ SHREVEPORT
☐ MONROE
☐ CROWLEY
☐ ALEXANDRIA
☐ OPELOUSAS
☐ NEW ORLEANS

EXAM APPLICATION FEE 0120 1595 01 __

OFFICE USE
Transmittal #
Check #
Date
Amt. $ .00

Product Order Form

SAF
SOCIETY of AMERICAN FLORISTS

Society of American Florists
1601 Duke Street
Alexandria, VA 22314
USA
703-836-8700 703-836-8705 fax 1-800-336-4743 toll free
www.safnow.org

SAF Member #_____

Contact Name _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ E-Mail _____

Payment Method: Visa____ ◆ MC____ ◆ Amex____

Credit Card Number _____ Exp. Date _____

Name on Credit Card _____

Signature_____

FLOWER & PLANT CARE: THE 21ST CENTURY APPROACH

Item Description	Item #	Quantity	Price	Total
BOOK (looseleaf binder, 212 pages)	S1000		$29.95 Member $44.95 Non-member	
CD-ROM	S1003		$39.95 Member $59.95 Non-Member	
SAVE ON BOTH BOOK and CD-ROM	S1004		$54.95 Member $79.95 Non-Member	
			Subtotal	
			VA Residents add 5% Sales Tax	
			Shipping and Handling	
			TOTAL	

Shipping and Handling (based on order subtotal)

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$200.01 and up	$16.95

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ORDER NOW! FAX to: 703-836-8705
or CALL toll free: 1-800-336-4743

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY
MIKE STRAIN DVM
COMMISSIONER

225/952-8100

HORTICULTURE AND NURSERY LICENSES AND PERMITS

Agricultural & Environmental Sciences
P.O. Box 3596
Baton Rouge, LA 70821
(225) 925-3770
Fax: 925-3760

Agro-Consumer Services
P.O. Box 3098
Baton Rouge, LA 70821
(225) 922-1341
Fax: 923-4877

Animal Health & Food Safety
P.O. Box 1951
Baton Rouge, LA 70821
(225) 925-3962
Fax: 925-4103

Forestry
P.O. Box 1628
Baton Rouge, LA 70821
(225) 925-4500
Fax: 922-1356

Management & Finance
P.O. Box 3481
Baton Rouge, LA 70821
(225) 922-1255
Fax: 925-6012

Marketing
P.O. Box 3334
Baton Rouge, LA 70821
(225) 922-1277
Fax: 922-1289

Soil & Water Conservation
P.O. Box 3554
Baton Rouge, LA 70821
(225) 922-1269
Fax: 922-2577

The Louisiana Horticulture Law states that no person shall receive fees, advertise, or solicit business in a regulated profession or occupation unless he holds the appropriate license or permit, or has a regular employee who holds the appropriate license or permit, or is employed by a person who holds the appropriate license or permit. For specifics on what each license or permit authorizes, see Section 3808 of the Horticulture Commission Law. All licensees are required to place at least one of their license numbers on all business related vehicles that have advertisements on them (Section 115 E of regulations).

Retail Florist License

Authorizes the holder to arrange and sell floral designs, cut flowers and ornamental plants. Does not include the sale of woody ornamentals, such as tall trees or fruit trees. Must have a regular employee (minimum of 32 hours per week) at each place of business who is a licensed florist. Does not apply to artificial materials or dried plant materials.

Requirements: Written Exam – By appointment
Fee - $50
License Fee - $75

Landscape Horticulturist License

Authorizes the holder to recommend and execute measures for interior and exterior beautification through the use of nursery stock, may sell or lease and maintain nursery stock. Includes bed preparation, plant installation, sod installation, pruning, fertilizing, landscape maintenance and operating a nursery. Cannot draw landscape designs for a fee. May prepare drawings to indicate the placement of nursery stock. Must have licensees name, the words "Landscape Horticulturist", and license number on all drawings. We do not regulate yard work (cutting lawns, edging and hand-weeding beds).

Requirements: Written Exam - By appointment
Fee - $50
License Fee - $75

Landscape Irrigation Contractor License

Authorizes the holder to construct, install, connect, repair, maintain, improve or alter any portion of a landscape irrigation system, including the required wiring for that system. Requires the licensee to obtain a water supply protection specialist endorsement from the State Plumbing Board before connecting to a public or private water supply system. Licensees must enter into a written contract with the property owner specifying the landscape irrigation services to be performed and the sum to be paid for the services.

Requirements:
- Written Exam - By appointment
- Fee - $50
- Certificate of Liability Insurance -
  - $25,000 per person bodily injury
  - And
  - $50,000 per person for property damage
- Attendance of continuing education seminar every three years for renewal of license.
- License Fee - $75

Wholesale Florist License

Authorizes the holder to prepare and sell cut flowers, plant materials and ornamental plants to retail florists and cut flower dealers. Cannot make and/or sell floral arrangements.

Requirements:
- Written Exam - By appointment
- Fee - $50
- License Fee - $75

Arborist License

Authorizes the holder to make recommendations or execute tree surgery type work including tree removal, pruning, trimming, cabling, fertilization and cavity work. Licensees must enter into a written contract with property owners specifying work to be done and sum to be paid.

Requirements:
- Written Exam - By appointment
- Fee - $50
- Certificate of Liability Insurance -
  - $25,000 per person for bodily injury
  - And
  - $50,000 per person for property damage
- Attendance of continuing education seminar annually for renewal of license.
- License Fee - $75 per year.

Utility Arborist License

Authorizes the holder to recommend and execute the removal of trees or portions of trees along utility rights of way.

Requirements:
Written Exam - By appointment
Fee - $50
Certificate of Liability Insurance -
$25,000 per person for bodily injury
And
$50,000 per person for property damages
Attendance of continuing education seminar annually for renewal of license.
License Fee - $75 per year.

Landscape Architect License

Authorizes the holder to prepare landscape plans, grading plans, studies, designs, construction details, etc. for a fee.

Requirements:
National Exam - Given twice yearly
Fee - Changes each year - cost of National Exam plus $200 for new applicants and applicants for reciprocity and $100 for applicants retaking the exam.
Minimum of 8 credit hours of continuing education annually.
License Fee - $75 per year.

Nursery Certificate Permit (Growers Permit)

Authorizes a grower to sell nursery stock, cut flowers, and bulbs which he/she grows. Permit is issued after inspection is made. Nursery is inspected for any major insects or diseases. No exam is required. Fees are as follows:

NCI - Area greater than 2,500 sq. feet and/or Greenhouse greater than 200 sq. ft. - $50 per year. For permits effective beginning Jan. 1, 2004 fee is $100 per year.

NC2 - Home Yard (less than 2,500 sq. ft.) and/or Greenhouse less than 200 sq. ft. - $10 per year. For permits effective beginning Jan. 1, 2004 fee is $25.00 per year.

If a person wants to both grow and buy nursery stock to sell from only one location, they would need <u>either</u> a grower's permit or a nursery stock dealer permit, not both. If they will be growing the majority of their stock, then they can operate under just a nursery grower's permit. However, if they plan on growing and selling nursery stock at one location, and also selling at additional locations, they would need both the grower's permit and a nursery stock dealer permit for each additional location.

Nursery Stock Dealer Permit

Authorizes the holder to sell nursery stock. In order to apply for a nursery stock dealer permit, the applicant must be involved in the business of selling nursery stock. A Louisiana State Sales Tax number, issued by Louisiana Department of Revenue and Taxation ((225) 219-7318), is required prior to issuance of permit.

Requirements: Permit only - no exam - separate permit required for each outlet.
Fee - $130 per outlet per year.

Cut Flower Dealer Permit

Authorizes the holder to sell cut flowers, either singly or in bunches. Cannot arrange flowers in any fashion. In order to apply for a cut flower dealer permit, the applicant must be involved in the business of selling cut flowers. A Louisiana State Sales Tax number, issued by Louisiana Department of Revenue and Taxation ((225) 219-7318), is required prior to issuance of permit.

Requirements: Permit only - no exam - separate permit required for each outlet.
Fee - $70 per outlet per year.

Many of these licenses and permits have overlaps. For example:

1. If a nursery grower wants to install and maintain landscapes, they are required to have a landscape horticulturist license.

2. A retail nursery outlet selling nursery stock may operate with a landscape horticulturist license or a nursery stock dealer permit. If they install nursery stock, they are required to have a landscape horticulturist license.

3. A retail florist is not required to have a cut flower dealer permit if they want to sell cut flowers that are not in an arrangement. Also, they are not required to have a nursery stock dealer permit to sell potted plants. However, if they have sod (grass) or woody ornamentals (such as trees, shrubs, etc.) for sale, they would need a nursery stock dealer permit as well as a retail florist license.